

EXAMPLE SUBMISSION OF CERTIFICATE OF INSURANCE REQUEST

Your Name: John Doe

Production: The Unforeseen

Dates: June 10-13, 2016

Owner: George Smith

Address: 32458 Wildern Ave, Aiea, HI 94877

Description: Film students will be on property for approximately 2 hours filming the interior and exterior of home for scenes, primarily kitchen and living room areas with actors. Certificate of Additional Insured request provided to shoot by Property Owner is attached. OR Property Owner signed a Location Release Form, see attached.

CM Course, Campus: CM 390, UH West Oahu