Permission is hereby granted to:

Print Student Name: __________________________
Print Title: __________________________

Producer ____________________________

(hereinafter referred to as “Producer”) to use the interior of building __________________________

room or lab #: __________________________

for the purpose of (Film Title) ____________________________

and of photographing and recording such scenes as Producer may desire, with the right to exhibit
and license others to exhibit all or any part of said photographs and recordings in any manner Pro-
ducer may desire without limitation or restriction of any kind. Said permission shall include the right
to bring personnel and equipment (including props and temporary sets) onto said property, and to
remove the same after completion of work.

Producer hereby agrees to adhere to the buildings’ policies and procedures. Producer hereby agrees
to hold the undersigned harmless of and from any and all liability and loss which the undersigned
may suffer or incur by reason of any accidents or other damages to said property caused by any of
Producer’s crew or equipment on or about the above mentioned premises. Producer shall leave said
property in substantially as good condition as when received, reasonable wear and tear in accor-
dance with this agreement excepted. Producer will cover any and all expenses incurred for use of
this location. Producer agrees that filming permission may be taken away without notice and cannot
hold the undersigned liable.

The undersigned hereby warrants that he is authorized to enter into this agreement and has the right
to grant Producer the use of said property and each and all of the rights herein granted. The Produc-
er agrees to exercise reasonable care in the use of this property and will leave it in substantially as
good condition as when received. Projects undertaken by CM students are for instructional purposes
only and are not intended for any form of commercial use.

Signature of Student: ____________________________ Phone: ______________
CM Course Alpha/No: ______________ CM Instructor signature: __________________________
Phone: __________________________

The above permission is granted by (Associate Director Creative Media sign here) __________
______________________________ for a period of ________________ beginning______________________

PLACE THIS RELEASE IN YOUR PRODUCTION BOOK --- YOU MUST HAVE A COPY AT THE FILM LOCATION
FOR UNIVERSITY OF HAWAI‘I - WEST O‘AHU CURRICULAR USE ONLY.
THIS DOCUMENT IS NOT A CONTRACT AND HAS NO LEGAL FORCE OR EFFECT.